

We are glad that you are here to listen and observe the Board of Education deliberations.

Because the Board of Education desires to hear the viewpoints of citizens throughout the District, it will schedule a period of time on each regular or special meeting agenda for public participation.

If you are here to address the Board of Education, we want you to know the procedures for speaking at the meeting. To provide maximum public involvement and to ensure the orderly conduct of Board meetings, the Board of Education has established the following procedures:

#### Participant Responsibilities:

- ◆ Obtain and complete a citizen comment card in the room where the meeting is being held. Citizen comment cards are to be turned in to the Board President prior to the start of the meeting. Cards will be taken until the official opening of the meeting, and citizens will be called on to speak in the order the cards were submitted. The Board President will determine if citizens who turn in cards after the start of the meeting will speak.
- ◆ Please stand when called on by the Board President and identify yourself by giving your name, address and nature of your remarks.
- ◆ You may have approximately three minutes to address the Board of Education.
- ◆ Please be respectful of those whose views differ from yours.
- ◆ If you desire to record proceedings of a Board of Education meeting, please obtain permission in advance from the Superintendent.

#### Board President & Board of Education

##### Responsibilities:

- ◆ The Board President will be responsible for maintaining proper order and adhering to time limits.
- ◆ The Board President will recognize citizens using citizen comment cards and convey the guidelines for citizen comments.
- ◆ Board members pledge to listen respectfully to all citizen comments without interrupting or engaging in conversation or debate.
- ◆ The Board President may terminate the remarks of any individual when the citizen does not adhere to the established public participation rules.

#### Responding to Citizen Comments:

The Board will not react to a concern until it has obtained the necessary information. We cannot engage in debate concerning your remarks and cannot legally take immediate action on any issue you may raise. Questions or comments regarding individual personnel issues are not to be discussed in open session.

*In response to your comments, the Board of Education may:*

- ◆ Answer immediately if information is known
- ◆ Request an individual to submit his/her concerns in writing
- ◆ Request information from appropriate staff if they are present
- ◆ Refer the matter to the District Administrator
- ◆ Refer the matter to a committee of the Board

#### Resolving Constituent Concerns

- ◆ The Board of Education has a procedure to address concerns about services provided in the District. This is explained in Board Policy 2000.01. While the Board of Education is the final review authority, the policy asks citizens to first work to find a resolution with the teacher, principal, and then Superintendent. Respectfully, we ask that you not address a personnel matter or student issue with the Board of Education without first seeking the steps found in Policy 2000.01.

#### School Board Meetings

- ◆ The Board of Education usually meets at 7 p.m. on the *second* and *fourth* Monday of the month. The Board of Education meeting schedule and location is posted at all school offices, the District Office, and on the District's website [pewaukee.schoolwires.net](http://pewaukee.schoolwires.net). It is also printed in the Lake Country Reporter on the Thursday before the meeting. Special meetings may be called by the Board of Education members by giving a 48-hour notice stating the time, place, and purpose.
- ◆ A copy of agendas for all regular and committee meetings are available on the Tuesday before each meeting.
- ◆ Meetings are open to the public so that the citizens of our district may view the work of the Board of Education. Closed sessions are not open to the public and are convened to allow the Board of Education to discuss collective bargaining negotiations, real estate, pending court proceedings, sale or purchase of securities and investments, and personnel issues regarding salary or performance.
- ◆ Voting on all issues, including those discussed in closed session, is done in public. A majority vote renders approval of an issue.

## Meet the School Board Members

- ◆ **Brian Kammers - President**  
Occupation: Regional Sales Manager  
Term: 1996-2017  
Phone: 262-544-0391  
email: boe-BKammers@pewaukeeschools.org
- ◆ **Jeanne Witthun - Vice President**  
Occupation: Retired Teacher  
Term: 2012-2018  
Phone: 262-691-3743  
email: boe-JWitthun@pewaukeeschools.org
- ◆ **John Blask - Board Treasurer**  
Occupation: Master Electrician & owner of Pewaukee Wiring  
Term: 2004-2019  
Phone: 262-751-1372  
email: boe-JBlask@pewaukeeschools.org
- ◆ **Larry Dux - Board Clerk**  
Occupation: Manager Clinical Info Systems/PI at Community Memorial Hospital  
Term: 2002-2017  
Phone: 262-257-3808  
email: boe-LDux@pewaukeeschools.org
- ◆ **Ron Frea - Board Member**  
Occupation: Retired Tax Accountant  
Term: 2012-2018  
Phone: 262-542-8026  
email: boe-RFrea@pewaukeeschools.org
- ◆ **Keith Manbeck - Board Member**  
Occupation: Senior Vice President, Digital Finance and Enterprise Strategy/Transformation at Kohl's Department Stores  
Appointed: Sept. 2016  
Phone: 312-403-0089  
email: boe-KManbeck@pewaukeeschools.org
- ◆ **Ann Wright - Board Member**  
Occupation: Retired  
Term: 2016-2019  
Phone: 262-691-4982  
email: boe-AWright@pewaukeeschools.org

## Superintendent JoAnn Sternke, Ed.D.

JoAnn Sternke, Ed.D. has served as Superintendent of Schools since September of 2001. As chief executive officer of the School District, the Superintendent carries out the policies, rules, and regulations established by the Board of Education, State of Wisconsin, and Federal Government. The Superintendent serves as the official representative and spokesperson for the District and manages and coordinates all departments and functions of the District. The Superintendent works with the Board of Education, administration, teachers, and all employees to implement the strategic plan and focus efforts on student achievement.

## Mission Statement

Through our unique all-school campus setting, the Pewaukee Public School District will open the door to each child's future. Our school community delivers an innovative and progressive education.

We are:

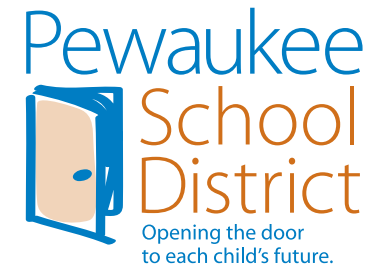
- ◆ Passionate about academic excellence
- ◆ Committed to fostering positive citizenship
- ◆ Dedicated to inspiring all students to flourish

## Pewaukee Public School District

404 Lake Street  
Pewaukee, Wisconsin 53072

Phone: (262) 695-5037

Website: [pewaukee.schoolwires.net](http://pewaukee.schoolwires.net)



# Welcome to a meeting of the Pewaukee Public Schools

## Board of Education

*The Pewaukee Schools Board of Education is responsible for policy-making decisions which guide the operation of the District's schools.*

*This brochure explains how the Board of Education functions and the steps to take when you speak to the Board of Education or raise a concern. We appreciate your interest and attendance.*